



 430 Third St., Farmington, MN 55024
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AGENDA MEMO

To: Mayor, Councilmembers and City Administrator
From: Shirley Buecksler, City Clerk
Department: Administration
Subject: Minutes of the January 21, 2025 Regular Economic Development Authority Meeting
Meeting: Economic Development Authority - Feb 18 2025

INTRODUCTION:

For approval are the minutes of the January 21, 2025 Regular Economic Development Authority Meeting.

ACTION REQUESTED:

Approve the minutes of the January 21, 2025 Regular Economic Development Authority Meeting.

ATTACHMENTS:

[01.21.25 EDA Minutes](#)

**City of Farmington
Economic Development Authority
Regular Meeting Minutes
Tuesday, January 21, 2025**

The Farmington Economic Development Authority met in regular session on Tuesday, January 21, 2025, at Farmington City Hall, 430 3rd Street, Farmington, Minnesota.

1. CALL TO ORDER

Chair Wilson called the meeting to order at 6:15 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Wilson lead everyone in the Pledge of Allegiance.

3. ROLL CALL

Members Present: Chair Steve Wilson
 Commissioners Holly Bernatz, Jake Cordes, Joshua Hoyt,
 and Nick Lien

Members Absent: None

Staff Present: Lynn Gorski, City Administrator
 Deanna Kuennen, EDA Executive Director
 Stephanie Aman, Community Development Coordinator
 Shirley Buecksler, City Clerk

4. APPROVE AGENDA

Motion was made by Commissioner Hoyt and seconded by Commissioner Bernatz to approve the agenda, as presented.

Motion carried: 5 ayes / 0 nays

5. CITIZEN COMMENTS

No one addressed the Commission to speak.

6. CONSENT AGENDA

- 6.1 Minutes of the September 16, 2024 Regular Economic Development Authority Meeting
- 6.2 Minutes of the November 18, 2024 Regular Economic Development Authority Meeting
- 6.3 Monthly Financial Report

Motion was made by Commissioner Hoyt and seconded by Commissioner Bernatz to approve the Consent Agenda, as presented.

Motion carried: 5 ayes / 0 nays

7. PUBLIC HEARINGS

There were no public hearings.

8. DISCUSSION ITEMS

8.1 Issuance of TIF Note and Certification of Completion – Ten Nineteen Development LLC

In June 2023, the EDA approved a Contract for Private Redevelopment between the EDA and Ten Nineteen Development LLC to support the private efforts to develop, redevelop, rehabilitate, and renovate properties associated with The Emery - a 74-unit market rate apartment building. The contract identified the terms and conditions related to the financial assistance requested and provided in the form of Tax Increment Financing (TIF). All terms and conditions of the contract have been satisfied. The Redeveloper is requesting that the TIF Note be issued.

Motion was made by Commissioner Hoyt and seconded by Commissioner Cordes to adopt Resolution 2025-01 Authorizing the Certificate of Completion and Issuance of TIF Note as Provided in the Contract for Private Redevelopment by and between the Economic Development Authority of the City of Farmington and Ten Nineteen Development LLC.

Motion carried: 5 ayes / 0 nays

8.2 Letter of Support – T-Mobile Hometown Grant

Executive Director Kuennen presented the Wayfinding Plan, which focuses on using signage to reconnect its residential neighborhoods to the downtown area. The plan is comprehensive and looks at everything from monument signs and their placement, to park kiosks, directional signage, and downtown identifiers. Since there is not a dedicated funding source to implement the plan, the next step is to identify potential funding sources to assist with its phased implementation. The T-Mobile Hometown Grant is one potential funding source. The grant will help fund projects that foster local connections, like technology upgrades, outdoor spaces, the arts, and community centers.

The EDA asked questions, received answers, and agreed that the Wayfinding Plan is a beautiful display and a level of polish to the downtown. Discussion included ideas on where to start with the plan.

Motion was made by Commissioner Hoyt and seconded by Commissioner Bernatz to authorize the Executive Director to submit a letter of support for the T-Mobile Hometown Grant on behalf of the EDA.

Motion carried: 5 ayes / 0 nays

8.3 Building a Stronger Future Together: Farmington Business Summit

The Summit is being held on February 4, 2025 beginning at 3 pm at The Community Room in downtown Farmington. Registration is required.

The agenda is as follows:

3:00 – 3:15 pm	Welcome, check in, and refreshments
3:15 – 3:30 pm	Introduction and overview of economic development initiatives
3:30 – 4:15 pm	Introduction of and presentation by Dakota County Technical College and Inver Hills Community College staff on workforce training and future offerings for our business community
4:15 – 4:30 pm	Introduction of Minnesota Department of Employment and Economic Development and Metropolitan Consortium of Community Developers staff and offerings
4:30 – 4:45 pm	Discussion of next steps
4:45 – 5:00 pm	Open forum, additional networking time, and surveys

Post survey and Summit, Staff and the colleges will gather and review the data collected and determine the best actionable steps based on the feedback received.

9. **DIRECTOR'S REPORT**

9.1 Director's Report

10. **ADJOURNMENT**

Motion was made by Commissioner Hoyt and seconded by Commissioner Lien to adjourn the meeting at 6:47 p.m.

Motion carried: 5 ayes / 0 nays

Respectfully submitted,

Shirley R Buecksler
City Clerk