

**WATER BOARD**  
Monday, November 25, 2024  
5:00 PM

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1. CALL TO ORDER	
2. APPROVAL OF MINUTES	
Approve Minutes	2 - 5
Review, revise as appropriate, and approve the minutes. <a href="#">Agenda Item: Approve Minutes - Pdf</a>	
3. NEW BUSINESS	
December 2024 Water Board Meeting	6
Discuss this item and decide whether or not to hold a Water Board meeting in December. <a href="#">Agenda Item: December 2024 Water Board Meeting - Pdf</a>	
4. APPROVE BILLS	
Approve Bills	7
Review, discuss, and approve the bills. <a href="#">Agenda Item: Approve Bills - Pdf</a>	
5. OPEN FORUM	
Project Information and Updates	8
General discussion of information, no action items. <a href="#">Agenda Item: Project Information and Updates - Pdf</a>	
6. ADJOURN	



 430 Third St., Farmington, MN 55024  
 651-280-6800  
 FarmingtonMN.gov

## WATER BOARD AGENDA MEMO

**To:** Water Board, City Administrator  
**From:** John Powell, Public Works Director  
**Department:** Engineering  
**Subject:** Approve Minutes  
**Meeting:** Water Board - Nov 25 2024

### INTRODUCTION:

Attached are the minutes from the October 28, 2024, Water Board meeting. Water Board Members are allowed to vote on approval of minutes even though they were not in attendance at that particular meeting.

### DISCUSSION:

N/A

### BUDGET IMPACT:

N/A

### ACTION REQUESTED:

Review, revise as appropriate, and approve the minutes.

### ATTACHMENTS:

[October 28, 2024 Meeting Minutes](#)

**MINUTES**  
**REGULAR WATER BOARD MEETING**  
**Monday, October 28, 2024**  
**5:00 PM**  
**City Hall • 430 Third Street • Farmington, MN**

**Members Present:** Weierke, Wohlers

**Members Absent:** Cordes

**Staff Present:** John Powell, Public Works Director/City Engineer

**Others Present:**

**1. Call to Order**

The meeting was called to order by Chair Weierke at 5:03 p.m.

**2. Approval of Minutes**

- a. **Motion** by Wohlers to approve the minutes as presented for the September 23, 2024, meeting. **Seconded** by Weierke, **Motion Carried.**

**3. New Business**

- a. **Comprehensive Water Plan Update** - The Community Development Department is leading the update and amendment to the city Comprehensive Land Use Plan; this process appears to be taking longer than originally expected. Using the updated land use assumptions, the water system plan element also needs to be updated. The city has retained Advanced Engineering and Environmental Services (AE2S) to update the water portion of the plan. Soon the city will be making significant investments in the trunk water system. Once the Land Use Plan update process nears conclusion, we will have AE2S present the expected water system needs at a future meeting.
- b. **Well No. 10 Siting** - In early 2021, the Department of Natural Resources (DNR) authorized an amendment of the city's DNR Water Appropriation Permit for Well No. 9. In addition, the withdrawal of up to 1,000 million gallons of water per year for city water supply was authorized. Director Powell reviewed recent annual water use; in 2023 the city pumped a total of 834,984,000 gallons.

The Groundwater Technical Review prepared by the DNR in 2020 refers to Well No. 10 as "to be installed". At the time, it was expected that the city would be able to supply expected growth with no annual volume change to the DNR appropriation permit until about 2027. Staff is recommending the process for siting Well No.10 be initiated now due to the expected growth identified through the comprehensive planning process; as the city has initiated the process of decommissioning Well No. 1; and due to the lengthy (two to three year) process for approving a new well and appropriation.

In 2018, Barr Engineering assisted the city in siting Well No. 9; the siting memo Barr had prepared at the time was attached to the meeting packet for reference. Barr Engineering is one of the firms in the city's approved consultant pool, Director Powell reviewed the Barr scope and budget for the siting of Well No. 10. He highlighted that

the well siting process cannot guarantee the DNR will approve the aquifer selection or that Well 10 can be permitted. Actual approval of the aquifer would likely not occur until after a test pump of the well itself. The city's consultant selection process was discussed, particularly how the consultants are held accountable for budget, schedule, and work scope management.

**Motion** by Wohlers to recommend the City Council authorize an agreement with Barr Engineering for the Well No. 10 Siting for an estimated cost of \$43,000. **Seconded** by Weierke, **Motion Carried**.

#### 4. Approve Bills

- a. Minor clarification was provided to the Board on disbursements. **Motion** by Wohlers to approve the bills as presented in the amount of \$90,235.90. **Seconded** by Weierke, **Motion Carried**.

#### 5. Open Forum – Project & Information Updates

- a. **Akin Knoll:** A preliminary and final plat submittal has been received for the subdivision of property at 19927 Akin Road into three lots. This would lead to three new water service connections to existing trunk watermain; construction activity is not expected to occur this fall.
- b. **MCES Water Efficiency Grant Program:** Since the September meeting, one property owner has applied for a rebate for a dishwasher at \$150. The 2024-2026 grant amount is \$12,400; we have utilized \$3,552.66 to date, not including the rebate request in process.
- c. **2025 Street Improvements:** This project includes pavement reconstruction of Sunnyside Drive - Ash Street (CSAH 74) to Centennial Drive; Fairview Lane - Sunnyside Drive to Park Drive; Centennial Drive - Fairview Lane to Sunnyside Drive; Centennial Court - Centennial Drive to the north end; and Sunnyside Circle - Sunnyside Drive to the west end. Open House #2 was held on 10/8/24.
- d. **Meadowview Preserve Phase II:** Phase 1 of this development located on the north side of 195<sup>th</sup> Street, across from Meadowview Elementary School, is substantially complete. The developer is considering moving forward with Phase II, which includes 75 units, located to the north. Phase II will involve a road connection to 190<sup>th</sup> Street West within a narrow right of way, concepts for the 190<sup>th</sup> Street extension are being reviewed. The need for additional watermain on 190<sup>th</sup> Street will also be evaluated.
- e. **Denmark Trail Townhomes:** This is development of 40 townhomes by the Dakota County Community Development Agency (CDA). They are extending the existing 12" DIP through the west portion of the site; watermain testing is nearly complete.
- f. **Lead and Copper Rule Revisions (LCRR):** Water systems are required to complete an inventory of service line materials. The MDH has reviewed the city's initial service line inventory information, it has been approved and made accessible on the Minnesota Lead Inventory Tracking Tool (LITT) tool. <https://maps.umn.edu/LSL/> Residents have also been notified via mail that the service line inventory is accessible; and were provided the required health

effects language to those residents served by lead, galvanized, and unknown materials. A posting has also been placed on the city website. Public Works staff will need to visit properties to verify materials for those that can't otherwise be verified.

- g. Vermillion Commons 4th Addition:** This project involves 68 single family homes plus 66 townhomes (134 total); home construction is expected in 2025. Site grading is underway; utility and street work is expected to be delayed until spring of 2025 when a dewatering permit can be issued by the MnDNR.
- h. Spruce Street & Dushane Parkway Intersection:** Yellow Tree Apartments construction is underway on the northwest corner; 168 units. Final design of a reconfigured intersection is underway; existing city utilities have been removed from the apartment building area. The easement exchange with Vermillion Valley (Adelmann Farm LLC) is moving forward.
- i. Public Works Staffing:** One Public Works Maintenance Worker position has not yet been filled; the hiring process for this position is nearly complete.

## 6. Adjourn

**Motion** by Wohlers to adjourn at 5:36 p.m. **Seconded** by Weierke, **Motion Carried.**

Respectfully submitted,

John Powell  
Public Works Director/City Engineer

## WATER BOARD AGENDA MEMO

**To:** Water Board, City Administrator  
**From:** John Powell, Public Works Director  
**Department:** Engineering  
**Subject:** December 2024 Water Board Meeting  
**Meeting:** Water Board - Nov 25 2024

### INTRODUCTION:

In recent years the Water Board has chosen to cancel the December meeting.

### DISCUSSION:

This year, the 4th Monday falls on December 23rd; City Hall will be closed Tuesday and Wednesday of that week. Staff does not anticipate any pressing items that could not be discussed at the January meeting.

### BUDGET IMPACT:

N/A

### ACTION REQUESTED:

Discuss this item and decide whether or not to hold a Water Board meeting in December.



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## WATER BOARD AGENDA MEMO

**To:** Water Board, City Administrator  
**From:** John Powell, Public Works Director  
**Department:** Engineering  
**Subject:** Approve Bills  
**Meeting:** Water Board - Nov 25 2024

### INTRODUCTION:

The bills from October 23, 2024, to November 19, 2024, are presented for approval.

The Water Board receives a detailed list of claims paid that is available to the public upon request.

### DISCUSSION:

Staff will highlight the larger expenditures and is available to respond to questions regarding all disbursements.

### BUDGET IMPACT:

The total for this bill report is \$50,242.57.

### ACTION REQUESTED:

Review, discuss, and approve the bills.

## WATER BOARD AGENDA MEMO

**To:** Water Board, City Administrator  
**From:** John Powell, Public Works Director  
**Department:** Engineering  
**Subject:** Project Information and Updates  
**Meeting:** Water Board - Nov 25 2024

### INTRODUCTION:

Staff will provide updates on the following items/projects:

- MCES Water Efficiency Grant Program
- 2025 Street Improvements
- Meadowview Preserve Phase II
- Denmark Trail Townhomes
- Lead and Copper Rule Revisions (LCRR)
- Vermillion Commons 4th Addition
- Spruce Street & Dushane Parkway Intersection
- Public Works Staffing Update
- Emergency Water Interconnect
- Comprehensive Land Use Plan
- Dakota County Corridor Studies
- 2024 Boards & Commission Reception

### DISCUSSION:

General discussion of information, no action items.

### ACTION REQUESTED:

General discussion of information, no action items.