

**City of Farmington  
Regular Council Meeting Minutes  
Monday, April 15, 2024**

The City Council met in regular session on Monday, April 15, 2024, at Farmington City Hall, 430 3<sup>rd</sup> Street, Farmington, Minnesota.

**1. CALL TO ORDER**

Mayor Hoyt called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Mayor Hoyt led everyone in the Pledge of Allegiance.

**3. ROLL CALL**

Members Present: Mayor Joshua Hoyt  
Councilmembers Holly Bernatz, Nick Lien, Katie Porter, and  
Steve Wilson

Members Absent: None

Staff Present: Lynn Gorski, City Administrator  
Julie Flaten, Asst City Administrator/HR Director  
Leah Koch, City Attorney  
Deanna Kuennen, Community & Economic Development Director  
Kim Sommerland, Finance Director  
Kellee Omlid, Parks & Recreation Director  
Tony Wippler, Planning Manager  
John Powell, Public Works Director  
Shirley Buecksler, City Clerk

**4. APPROVE AGENDA**

Mayor Hoyt recommended that Item 12.1 be removed from the agenda for consideration at a future date.

Motion was made by Councilmember Wilson and seconded by Councilmember Porter to approve the agenda with the removal of Item 12.1.

Motion carried: 5 ayes / 0 nays

**5. ANNOUNCEMENTS / COMMENDATIONS**

None

**6. CITIZENS COMMENTS / RESPONSES TO COMMENTS**

None

## **7. CONSENT AGENDA**

- 7.1 Minutes of the April 1, 2024 Council Work Session
- 7.2 Minutes of the April 1, 2024 Regular City Council Meeting
- 7.3 Temporary On-Sale Liquor License for Star of the North Council No. 276, Allied Masonic Degrees, June 15, 2024
- 7.4 First Quarter 2024 New Construction Activity Report
- 7.5 Payment of Claims
- 7.6 Staff Changes and Recommendations, including the appointment(s) of:
  - Bradley Altermatt as part-time Liquor Store Clerk
  - Logan Stenson as Seasonal Arena Supervisor
- 7.7 Johnson Controls Planned Service Agreement
- 7.8 Farm Lease with Larry Rother
- 7.9 Joint Powers Agreement with City of Empire for Outdoor Warning Sirens
- 7.10 Resolution 2024-33 Declaring Items as Surplus:
  - 2018 Ford Interceptor Utility
- 7.11 Professional Services Agreement with WSB LLC for Construction Surveying and Materials Testing Services for the 2024 Street Improvement Project
- 7.12 Professional Services Agreement with WSB LLC for Construction Surveying and Materials Testing Services for the Well 5 Retaining Wall Repairs
- 7.13 Professional Services Agreement with WSB LLC for Construction Surveying, Geotechnical Evaluation, and Materials Testing Services for the Salt Storage Facility

Motion was made by Councilmember Porter and seconded by Councilmember Lien to approve the Consent Agenda, as presented.

Motion carried: 5 ayes / 0 nays

## **8. PUBLIC HEARINGS**

- 8.1 Vacation of Drainage and Utility Easement within the St. Michael's Addition Plat

Mayor Hoyt opened the public hearing at 7:01 p.m. Planning Manager Wippler presented. Seeing no one wishing to speak, Mayor Hoyt closed the public hearing at 7:04 p.m.

Motion was made by Councilmember Porter and seconded by Councilmember Bernatz to approve the vacation of drainage and utility easement within St. Michael's Addition plat and adopt Resolution 2024-29 Vacating Existing Drainage and Utility Easement St. Michael's Addition.

Motion carried: 5 ayes / 0 nays

## **9. AWARD OF CONTRACT**

None.

**10. PETITIONS, REQUESTS AND COMMUNICATIONS**

10.1 St. Michael’s 3<sup>rd</sup> Addition Preliminary and Final Plat

Planning Manager Wippler presented.

Motion was made by Councilmember Bernatz and seconded by Councilmember Wilson to adopt Resolution 2024-31 Approving the St. Michael’s 3<sup>rd</sup> Addition Preliminary and Final Plat.

Motion carried: 5 ayes / 0 nays

10.2 Vermillion Commons 3<sup>rd</sup> Addition Final Plat

Planning Manager Wippler presented.

Motion was made by Councilmember Wilson and seconded by Councilmember Bernatz to adopt Resolution 2024-32 Approving and Authorizing Signing of Final Plat Vermillion Commons 3<sup>rd</sup> Addition.

Motion carried: 5 ayes / 0 nays

**11. UNFINISHED BUSINESS**

None

**12. NEW BUSINESS**

12.1 Amendment to 2024 Fee Schedule Regarding Alternate Formula for Calculating Development Fees – **Item pulled for future consideration**

12.2 Resolution 2024-30 Approving Annexation of Certain Property Pursuant to the Joint Resolution for Orderly Annexation by and Between the Township of Castle Rock and the City of Farmington

Planning Manager Wippler presented.

Motion was made by Councilmember Wilson and seconded by Councilmember Lien to adopt Resolution 2024-30 Approving Annexation of Certain Property Pursuant to the Joint Resolution for Orderly Annexation by and Between the Township of Castle Rock and the City of Farmington.

Motion carried: 5 ayes / 0 nays.

12.3 Performance Review of the City Administrator

Motion was made by Councilmember Bernatz and seconded by Councilmember Porter to go into closed session to conduct the performance evaluation of City Administrator Lynn Gorski, pursuant to Minnesota Statute 13D.05.

Motion carried: 5 ayes / 0 nays

Motion was made by Councilmember Wilson and seconded by Councilmember Porter to return to open session.

Motion carried: 5 ayes / 0 nays


### **13. CITY COUNCIL ROUNDTABLE**

### **14. ADJOURNMENT**

Motion was made by Councilmember Porter and seconded by Councilmember Wilson to adjourn the meeting at 8:42 p.m.

Motion carried: 5 ayes / 0 nays

Respectfully submitted,

  
Shirley R. Bueckler  
City Clerk